



Room Hire

Terms & Conditions

- A 20% deposit is required for room hire to secure the booking.
- All deposits and fees are non-refundable.
- Upon completion of your event, please inform a staff member before leaving.
- Room hire fees do not include staffing costs.
- Additional staff for setting up, packing away, and cleaning are available at £20 per hour per staff member. Alternatively, you may arrange to set up and clean the room yourselves.
- Cleaning supplies will be provided in the room. It must be left clean, including emptying bins and sweeping the floor. Please dispose of all rubbish in the bin store located in the car park.
- Balloon cylinders must be taken away after the event. They must not be left on the premises.
- Our late license permits an extra hour for events, allowing closure at 11:30pm instead of 10:30pm, with the building vacated by midnight. An additional fee of £100 applies, excluding extra staff for clearing away. For events with 80 or more attendees, please be mindful that more time may be required for guests to leave by midnight.
- Additional time beyond the hire period is charged at £150 per hour.
- Full payment for room hire is due 28 days prior to the event, or if booked within 28 days, full payment is required upon booking.
- Bands and DJs may play music until 10:30pm weekdays and 11:30pm weekends.
- Members extending their discount to family members must ensure that they, the member, is present at the event. Bookings must be made by the member, in their name, with payment from the member. If a non-member at the time of the initial booking enquiry the full hire price will be charged.
- Our catering services include finger foods and sandwiches, with the option for a three-course meal. Please contact hospitality@twcspport.co.uk for details.
- Beverages must be purchased exclusively through the club. No beverages may be brought in, under the terms of our licence.
- The rental fee for the projector and monitor is £40 per item. The sound system is not available for hire for private parties. For more information please contact kat@twcspport.co.uk.
- Please note that our venue is a sports club, and members may be engaged in sporting activities. Kindly observe reasonable noise levels and ensure children are fully supervised at all times.
- Parking is available on a first-come, first-served basis